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4. **Preparation of Manuscript**

- (a) *Format*: A clean manuscript should be submitted in duplicate, a first or ribbon copy and a carbon copy on  $8\frac{1}{2} \times 11$ " ( $22 \times 28$  cm.) paper. The title of the manuscript should include the author's name, followed by his address and affiliation. In the case of co-authors, addresses of all contributors should be included. **Each article should be preceded by a brief abstract of not more than 100 to 200 words.** This abstract should include the pertinent *new* discoveries and conclusions which are presented in the article.
- (b) *References*: References should be numbered in the order in which they appear in the text and should be listed in numerical order at the end of the article under "References." Abbreviations of journals should be those used by *Chemical Abstracts* (cf. List of Periodicals, abstracted by Chemical Abstracts). In order to reduce the amount of punctuation necessary, it is requested that the author's initials *precede* his name. The name of the journal shall be given in italics, i.e., it should be underlined once in the typewritten manuscripts. The volume number shall be given in bold face type, i.e., underlined with a wavy line in the manuscript. Book references should contain the name of the author, title (in italics), publisher and place and year of publication. If a book is written by various

contributors, the author's name should be given first, followed by that of the editor.

- J. H. Kay and J. C. Calandra, *J. Soc. Cosmetic Chemists*, **13**, 281 (1962).  
S. Rothman, *Physiology and Biochemistry of the Skin*, The University of Chicago Press, Chicago, Ill., 1954.  
A. Rich and F. H. C. Crick, in G. Stanisby, *Recent Advances in Gelatin and Glue Research*, Pergamon Press Ltd., London, 1959.

- (c) *Abbreviations*: If at all possible, the metric system should be used throughout. All abbreviations, such as cm., m., km., ml., l., mg., g., etc., must be followed by periods. It is recommended that unusual notations, such as milligram per cent (mg. %) or p.p.m., be avoided. Instead, it is recommended that mg./100 g. or mg./kg. be used. The abbreviation for centigrade is C, not "C."
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- (e) *Structural Formulas*: Structural formulas should be used only if absolutely necessary and if the chemical in question is not well known to the reader. Structural formulas should be numbered and referred to in the text by Roman numerals.
- (f) *Tables*: Tables should be numbered consecutively, using Roman numerals.
- (g) *Illustrations*: All illustrations are acceptable except that the JOURNAL cannot reproduce multi-colored material. Illustrations should therefore be in black and white, on glossy paper, having a size about two to three times that which will appear in the JOURNAL. Each illustration, figure or graph should be numbered, using Arabic numbers, and have a legend which, preferably, should be typed on a separate sheet of paper and submitted with the drawing.
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